<u>Interview Tips:</u> <u>Think like a Pro & Ask questions like a Boss.</u>

Stage 1 : Empathize

Our next step in Empathizing is conducting interviews. How we develop our questions and plan ahead of time will directly impact the quality of the information we learn. DON'T GO IN WITHOUT A PLAN!!

Here are some tips from the professionals:

1. Start with <u>GENERAL</u> questions about hobbies, passions, etc. to get things started. This will help make both of you comfortable.

- 2. Always ask **OPEN ENDED** questions, not "yes/no" questions
 - \rightarrow "Tell me what you think..."
 - \rightarrow "Why do you think..."
- 3. Ask **<u>REFLECTION</u>** questions:
 - → "What were some of the unexpected challenges/benefits?"
 - \rightarrow "How has this experience impacted your life?"

4. Ask questions that <u>CONFIRM</u> what you may <u>ALREADY KNOW</u>. They may not volunteer the information you are looking for if you don't ask for it!

5. Ask about FEELINGS:

- \rightarrow "How do you feel about..."
- \rightarrow "What was it like to do..."
- \rightarrow "Why do you do what you do..."
- \rightarrow "What motivates you..."

6. Trick them into getting the sound bite you want:

 \rightarrow If you want them to say "This was the most important event in my life," then ask "was this the most important event in your life?" Then if they answer yes, you can write "_____ said this was the most important event in his/her life."

7. Always close with "IS THERE ANYTHING ELSE YOU'D LIKE TO ADD?"

IQW: Interview Question Worksheet

Interview: Which interview is this?	Expert: Doug	
Objective: What is your objective in this interview? A clear objective will help you develop your questions to achieve your goal.	A good objective statement might be something like: "To find out's most difficult obstacle." or "To Find out how started to become a problem"	
Potential Contacts:	You should have at least 3 potential contacts to start.	
	Name: Doug Position:	Phone: Email: <u>dcampbell@sandiego.gov</u> Address:
	Name: Position:	Phone: Email: Address:
	Name: Position:	Phone: Email: Address:
Questions: Start with your opening questions and "funnel down" to your meaty questions. You want to guide them gently from simple, general questions to the questions that attack the heart of your issue.	<pre>List your questions here → Warm up questions: How long have you been in this line of work? How did you get into it? Why are you so passionate about this topic? Open Ended: What is your take on pollution as a whole in general? How is pollution affecting our health? What kind of marine life is being affected the most from pollution? What time of the year is pollution is most apparent? What things are currently happening to try to prevent further pollution? How do you feel that there's way to stop sewage from getting into the ocean? Why do you think that there is so much</pre>	

 pollution? How does this personally affect you and your work? Is there anything about your job that is particularly stressful or difficult that could be easily avoided? Reflection: Through this line of work how has it changed your perspective on pollution here in San Diego? How have you seen pollution increase or decrease throughout the years you've been working? What are your thoughts on how we could decrease pollution in the water? Remember ALWAYS CLOSE with this question: "Is there anything else you'd like to add?
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Interview: Which interview is this?	Victim -fisherman	
Objective: What is your objective in this interview? A clear objective will help you develop your questions to achieve your goal.	find out	statement might be something like: "To _'s most difficult obstacle." or "To started to become a problem"
Potential Contacts:	You should have at least 3 potential contacts to start.	
	Name: Fisherman's Landing Position: -Fisherman	Phone: <u>(</u> 619 <u>)</u> 221-8500 Email: Address:
	Name: Position:	Phone: Email: Address:

Questions: Start with your opening questions and "funnel down" to your meaty	● How did you ● Why are you	ve you been in this line of work?' get into i t?
questions. You want to guide them gently from simple, general questions to the questions that attack the heart of your issue.	• How long have you been in this line of work?'	

Objective: What is your objective in this interview? A clear objective will help you develop your questions to achieve your goal.	A good objective statement might be something like: "To find out's most difficult obstacle." or "To Find out how started to become a problem"	
Potential Contacts:	You should have at least 3 potential contacts to start.	
	Name: Stephanie Ritter Position: Development Manager	Phone: 619-758-7743 Email: stephanie@sdcoastkeeper.org Address:
	Name: Matt O' Malley Position: Executive Director and Waterkeeper	Phone: 619-758-7743 Email: matt@sdcoastkeeper.org Address:
	Name:Meredith Meyers Position: Staff Scientist and Lab Manager	Phone: 619-758-7743 Email: meredith@sdcoastkeeper.org Address:
Questions: Start with your opening questions and "funnel down" to your meaty questions. You want to guide them gently from simple, general questions to the questions that attack the heart of your issue.	<pre>List your questions here → How long have you been in this line of work? How did you get into it? Why are you so passionate about this topic? Open Ended: What is your take on pollution as a whole in general? How have you seen pollution affecting our health? Have you seen that marine life is being affected from pollution? What time of the year do you find yourselves cleaning up the most? What are you guys currently doing to try to prevent further pollution? And what can we do? How do you feel about straight drainage to the</pre>	

 ocean? What was the point in your life when you realized you needed to do something to change pollution? Reflection: Through this line of work how has it changed your perspective on pollution here in San Diego? How have you seen pollution increase or decrease throughout the years you've been working?
Remember ALWAYS CLOSE with this question: "Is there anything else you'd like to add?

Interview: Which interview is this?	Opposer -someone whose job relies on polluting	
Objective: What is your objective in this interview? A clear objective will help you develop your questions to achieve your goal.	A good objective statement might be something like: "To find out's most difficult obstacle." or "To Find out how started to become a problem"	
Potential Contacts:	You should have at least 3 potential contacts start. Name: Position: Phone: Email:	
	Name: Position:	Address: Phone: Email: Address:
	Name: Position:	Phone: Email: Address:

Questions: Start with your opening questions and "funnel down" to your meaty questions. You want to guide them gently from simple, general questions to the questions that attack the heart of your issue.	<pre>List your questions here → How long have you been in this line of work? How did you get into it? Why are you so passionate about your job? Open Ended: Do you feel like your work contributes to pollution? How does/can pollution affect your job? If there were environmental restrictions that prevented you polluting, would that put you out of your job or decrease your income? Are you aware of any other products that you could use that would not pollute the environment? Are you aware of anything that's currently happening to try to prevent further pollution? Reflection: Through this line of work how has it changed your perspective on pollution here in San Diego? How have you seen pollution increase or decrease throughout the years you've been working? Remember ALWAYS CLOSE with this question: "Is there anything else you'd like to add? </pre>